

Charity Registration No. 1099960

Company Registration No. 4822073 (England and Wales)

**THE INFERTILITY NETWORK (UK) LIMITED**  
**(A COMPANY LIMITED BY GUARANTEE)**  
**TRUSTEES' REPORT AND UNAUDITED ACCOUNTS**  
**FOR THE YEAR ENDED 31 MARCH 2010**

**THE INFERTILITY NETWORK (UK) LIMITED**  
**(A COMPANY LIMITED BY GUARANTEE)**  
**LEGAL AND ADMINISTRATIVE INFORMATION**

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<b>Trustees</b>	Jacqueline Todd Sue Avery Nicola Dawson Tarek El Toukhy Natalie Gamble Yvonne Finlayson Anya Sizer Rachel Watson Nouchine Stidham Gillian Tinsdeall
<b>Chief Executive</b>	Clare Lewis-Jones
<b>Charity number</b>	1099960
<b>Company number</b>	4822073
<b>Principal address</b>	Charter House 43 St Leonards Road Bexhill on Sea East Sussex TN40 1JA
<b>Registered office</b>	Charter House 43 St Leonards Road Bexhill on Sea East Sussex TN40 1JA
<b>Accountants</b>	McPhersons CFG Limited 23 St Leonards Road Bexhill-on-Sea East Sussex TN40 1HH
<b>Bankers</b>	Lloyds TSB plc 25 Cornhill Bridgwater Somerset TA6 3AY

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## **The Infertility Network (UK) Limited**

### **Report of the trustees for the year ended 31<sup>st</sup> March 2010**

The trustees are pleased to present their report together with the financial statements of the charity for the year ending 31<sup>st</sup> March 2010.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the Charity's Memorandum and Articles of Association, the Companies Act 2006 and the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in March 2005.

#### **Reference and Administrative Information**

<u>Charity Name:</u>	The Infertility Network (UK) Limited
<u>Charity number (England and Wales):</u>	1099960
<u>Company number:</u>	4822073
<u>Scottish Charity Number:</u>	SC039511
<u>Registered office:</u>	Charter House 43 St Leonards Road Bexhill on Sea East Sussex TN40 1JA
<u>Reporting Accountants:</u>	McPhersons CFG Limited 23 St Leonards Road Bexhill on Sea East Sussex TN40 1HH
<u>Bankers:</u>	Lloyds TSB plc 25 Cornhill Bridgwater SOMERSET TA6 3AY

## Directors and trustees

The directors of the charitable company (the charity) are its trustees for the purpose of charity law and throughout this report are collectively referred to as the trustees.

The trustees serving during the year and since the year end were as follows:

Fiona Butcher	Resigned 9 February 2010
Jacqueline Todd	
Lesley Pyne	Resigned 9 February 2010
Nouchine Stidham	
Julie Kendall	Resigned 9 February 2010
Kate Brian	Resigned 6 June 2009
Susan Avery	
Tarek El-Toukhy	
Yvonne Finlayson	
Rachel Watson	Appointed 7 May 2009
Nicola Dawson	Appointed 9 February 2010
Natalie Gamble	Appointed 9 February 2010
Anya Sizer	Appointed 9 February 2010
Gill Tinsdeall	Appointed 9 February 2010

Chief Executive: Clare Lewis-Jones MBE

## **Structure, Governance and Management**

### Governing Document

Infertility Network (UK) Limited is a charitable company limited by guarantee, governed by its Memorandum and Articles of Association dated 2<sup>nd</sup> July 2003 and amended to allow for current governance arrangement on 26th November 2005, and the 2<sup>nd</sup> February 2008. Infertility Network UK is a charity registered in England and Wales (1099960) on 9<sup>th</sup> October 2003 and registered in Scotland (SC039511) on the 11<sup>th</sup> April 2008.

None of the Trustees has any beneficial interest in the company. All of the Trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

### Appointment of Trustees

The directors of the company are also charity trustees for the purposes of charity law and under the Company's Articles are subscribing members of the charity. The Articles also allow the charity to have a maximum of 12 trustees.

All subscribing members receive a questionnaire on joining which includes a section in which they can register their interest in becoming a trustee. If we have any vacancies we will also advise members by placing information on becoming a trustee in the quarterly magazine and on the website. Any member who indicates an interest in becoming a trustee is sent the appropriate information sheet which explains the role and responsibilities of being a trustee; what help is available; training; and the next steps.

Under the requirements of the Memorandum and Articles of Association, one half of the trustees who are subject to retirement by rotation, or, if their number is

not two or a multiple of two, the number nearest to one half shall retire from office. Subject to the provisions of the Act, the trustees to retire by rotation shall be those who have been longest in office since their last appointment or reappointment.

#### Trustee induction and training

New trustees receive an information pack on their role, on the structure and funding of the Charity and our policies and procedures. There is also an opportunity to meet the other trustees informally and to ask questions. New trustees are expected to spend a day at Head Office to familiarise themselves with the daily work of the Charity and meet some of the staff.

#### Risk Management

The trustees acknowledge their responsibilities in relation to risk management and have assessed the major risks to which the charity is exposed. Where appropriate, systems and procedures have been established to mitigate the risks the charity faces. Internal control risks are minimised by the implementation of procedures for authorisation of all transactions and projects. The trustees are satisfied that systems are in place to mitigate exposure to the major risks.

#### Organisational Structure

The Infertility Network (UK) is governed by a Board of Directors/Trustees which can have up to 12 members. The Board meets quarterly, and as necessary.

During the period the charity had 12 employees, filling 4 full time and 8 part time positions. Clare Lewis-Jones, as Chief Executive, is appointed by the trustees to manage the day to day operations of the charity. To facilitate effective operations, the Chief Executive has delegated authority, within terms of delegation approved by the trustees, for operational matters including finance, employment and ensuring the charity delivers the services it provides. The employees report to the Chief Executive, who, in turn, reports to the Board of Trustees.

#### Related parties

The charity continues to enjoy excellent relationships with its sister organisations working in the field of infertility. We lead the Association of Fertility Patient Organisations (AFPO) and co-ordinated 2 meetings during the year.

The charity continues to be seen as the leading fertility patient organisation providing patient representation on several committees including the Human Fertilisation and Embryology Authority (the Chief Executive is a Member of the Authority), the British Fertility Society and the National Gamete Donation Trust as well as at meetings/conferences called ad hoc during the year. This representation has proved invaluable to the charity in establishing improved links both within the community and outside.

#### **Objectives and activities**

The objects of the charity are:

- To relieve the suffering from infertility particularly through the provision of information, advice and support;

- To support the provision of an equitable system of publicly funded fertility treatment throughout the UK for all sufferers of infertility, sub-fertility and secondary infertility;
- To support the needs of persons suffering from infertility through the provision of inter alia, a network of local support groups, a counselling service, a website and a regular magazine;
- To advance public education about all aspects of fertility and infertility;
- To raise the profile of issues concerning fertility and infertility in the media and in general, in an informed, responsible manner; and
- To encourage and assist further research in its broadest sense into infertility and its various effects.

We have achieved these objectives in a number of ways during the year:

- A fully interactive website providing independent and accurate information and emotional support.
- 57 factsheets on all aspects of fertility and infertility and related topics available to download from the website.
- The Infertility Network UK magazine and the More to Life newsletter have both been published on a quarterly basis throughout the year.
- Our professional advice line, run by a qualified nurse, dealt with 248 telephone calls to the advice line and 582 postings on the professional advice forum on the website.
- Infertility and fertility continue to feature regularly in all forms of media. We issued numerous press releases and position statements during the course of the year both in proactively as well as reacting to other news stories. Both staff and volunteers took part in equally numerous interviews.
- Our network of volunteers, supported and managed by our Volunteer Co-ordinator, continued to provide support via our local contacts, helplines and the linkline.
- We have continued to Chair the National Infertility Awareness Campaign (NIAC) aimed at supporting the provision of an equitable system of publicly funded fertility treatment throughout the UK.
- We have referred to the guidance contained in Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities. Our focus has been to consider how planned activities will contribute to the aims and objectives they have set.
- We completed the 3 year project funded by the Department of Health aimed at facilitating the sharing of good practice in the implementation of the National Institute for Health and Clinical Excellence (NICE) Clinical Fertility Guideline through liaison with Primary Care Trusts (PCTs). This resulted in the publication of two documents, namely "Facilitating the sharing of good practice in the implementation of the NICE guideline on the assessment and treatment of people with fertility problems, and the screening for Chlamydia" and "Standardising Access Criteria to NHS Fertility Treatment". The latter document was sent to all Commissioners of Fertility Services in the UK and both documents are available from the Department of Health and Infertility Network UK's websites

## **Achievements and Performance**

### **The addition of ACeBabes to our services**

During the course of the year discussions took place between I N UK and ACeBabes, the charity providing support to those who have children/who are pregnant as a result of assisted conception treatment, on ACeBabes closing down

and donating its assets to I N UK and I N UK would bring ACeBabes under its umbrella.

ACeBabes held their formal meeting to dissolve ACeBabes and hand over the organisation to I N UK on the 7<sup>th</sup> February 2010. The proposal was approved by all present. Since that time work took place on developing a new microsite under the I N UK website for ACeBabes as well as planning the services that would be provided to ACeBabes members and how. The Executive Committee of ACeBabes has subsequently informed the Charity Commission of its dissolution and the donation of all assets to I N UK has taken place.

### **Continuous optimisation of both Infertility Network UK and More to Life websites including the addition of a new microsite for ACeBabes**

The I N UK website had 127,534 unique visitors with 2,205,038 pages on the site being viewed.

During the course of the year 10,145 items of literature were downloaded from the "Funding for Fertility" microsite.

Following a review of the website a priority process was initiated looking at improvements and additions to the site alongside affordability. We subsequently added YouTube and Amazon widgets and Easyshare button; an enewsletter facility and the addition of a third layer of sub-menus.

The microsite for ACeBabes was developed and designed.

I N UK, More To Life and ACeBabes Facebook pages & Twitter were constantly updated.

Our online book store for both Infertility Network UK, More To Life and ACeBabes was launched in cooperation with Amazon, giving access to a greater range at the best prices, whilst also allowing the charity to make a small percentage on each transaction.

Tracey Sainsbury, our Online Community Organiser has continued to ensure that the website is kept up to date and evolving by reacting to visitors' comments and requests for information.

### **The Fertility Show**

We were contacted by Jonathan Scott of Intuitive Events Ltd in March 2009 concerning his plans to launch a major new national consumer exhibition to be staged on the 6<sup>th</sup> and 7<sup>th</sup> November 2009 called "The Fertility Show" and to be held at the Olympia Exhibition Centre in London. Infertility Network UK agreed to work on the event in association with Intuitive Events Ltd giving us the opportunity to be identified with a high profile event that sought to bring infertility issues out of the closet, disseminate information and advice to infertility sufferers and make a real difference to its visitors.

Infertility Network UK provided promotion of the show to our members as well as guidance around the choice of topics and speakers for the seminar programme and visuals being used.

The event was hugely successful with 2,872 visitors over the two days, 45 speakers covering numerous topics related to fertility and infertility and a sold out



exhibition of over 60 stands. Infertility Network UK also recruited 88 new members at the Show.

## **Fundraising**

The Board of Trustees and the Chief Executive decided to explore what potential existed for us to looking at ways of diversifying our income strands; pursue a broader range of fundraising activities and thereby increase our fundraised income. We appointed THINK Consulting solutions to undertake a review of the current activity within Infertility Network UK and to produce a set of strategic recommendations as to how fundraising could be developed. THINK carried out an internal review of Infertility Network UK and an external environmental analysis into the impact of the current economic situation on fundraising within the UK and analysed the fundraising activity of three competitors.

In their report THINK identified a number of bridges in place to support growth in fundraising as well as a number of barriers with a set of strategic recommendations for fundraising being made to the Charity. The decision was taken to appoint an interim fundraiser in January 2010 for over a set period of assignment who would start to implement the strategic recommendations made in the THINK report. The results of this placement will be seen over the next financial year.

## **Establishment of "Infertility Network Scotland"**

Adopting a branch structure was always important to us and on the merger of CHILD and Issue in 2003 to form Infertility Network UK we made sure that our statutes gave us the ability to do that. We felt it was important in that it brought the organisation closer to those patients needing the support we can offer and also as we recognised it gave us opportunities to attract more regional funding. A committee has been established for Infertility Network Scotland and a constitution was formally agreed at the Annual General Meeting of Infertility Network UK on the 9<sup>th</sup> February 2010.

Infertility Network Scotland was formally launched at the Scottish Parliament in Edinburgh on the 2<sup>nd</sup> September 2009

## **Grants received during financial year**

### **Department of Health Section 64 grant – PCT Liaison Project**

We successfully applied to the Department of Health to renew their funding of this project aimed at encouraging implementation of the NICE Fertility Guideline for a further three years.

### **Department of Health Section 64 grant – Enabling informed choices and improving wellbeing**

We successfully applied to the Department of Health for a 3 year project to provide written information to ensure patients are fully and accurately informed about the use of elective single embryo transfer. The project will also fund the production of information packs for those who are leaving treatment without success, to fully inform them of alternative parenting options and the support that is available to those who face involuntary childlessness.

### **Scottish Executive Health Board Project and Options Packs**

In November 2009 the Scottish Executive awarded a 3 year grant to Infertility Network Scotland to fund a project aimed at working with Health Boards to

facilitate the sharing of good practice to bring about full implementation of government recommendations for the treatment of those with fertility problems.

The funding also allows for the development of Options packs for those leaving the clinic after unsuccessful treatment with information aimed at enabling them to make informed choices about what they do next therefore empowering them to go forward. We are also producing information on single embryo transfer both for patients and health professionals. These packs will be made available in 2010/11.

### **Eastern Health Board**

The previous grant to from the Department of Health Social Security and Public Safety ended on the 31<sup>st</sup> March 2008. Sharon Davidson, our Regional Organiser for N. Ireland successfully applied for funding amounting to £16,400 from the Eastern Health Board to provide a confidential telephone helpline service, practical information services and support to local patient groups.

### **PCT Commissioners Fertility Conference – 18<sup>th</sup> June 2009 - Central London**

We were invited and funded by the Department of Health to co-ordinate a national commissioning conference on fertility services. The Rt Honourable Gillian Merron MP, Minister of State for Public Health was the keynote speaker and launched a guide written and published by the Expert Group on Commissioning Fertility Treatment for those commissioning infertility services in the NHS.

The Chief Executive of Infertility Network UK also launched its publication "Standardising Access Criteria to NHS Fertility Treatment".

This one-off conference was a great success with 83 delegates attending, a significant amount of media coverage and high profile for Infertility Network UK.

### **Merck Serono - Regional Workshops for Commissioners**

Following the success of the PCT Commissioners Conference we were funded by a grant from Merck Serono to organise similar regional PCT workshops in order to reach those PCTs who could not attend the London meeting. In this financial year one such workshop was held in Manchester with further workshops being planned for Belfast, London, and Bristol in 2010/11.

### **Merck Serono Regional Organiser – London and the South East**

We successfully applied for a one year grant from Merck Serono to support the extension of the regional network in London and the South East. This has allowed us to recruit a Regional Organiser, Kate Brian, to support patients in her region and liaise with health professionals plus encourage Primary Care Trusts to fully implement the NICE Fertility Guideline in relation to NHS funding for fertility treatment.

### **Merck Serono N. Ireland**

We also successfully applied for a one year grant from Merck Serono to support the extension of the regional network in Northern Ireland. This has allowed us to increase the hours of our current Regional Organiser, Sharon Davidson, plus recruit Fiona O'Donnell as our part-time Patient Support Group Co-ordinator.

### **STATISTICS**

The total paying membership of Infertility Network UK increased once again by 5.5%. It should be remembered that membership is not a prerequisite for our assistance with much of our information being free to download from the website.

	2008/09	Average per month	2009/10	Average per month	Increase or decrease on previous year
TOTAL MEMBERS I N UK	814	67.8	861	71.8	Increase of 5.5%

More to Life continues to extend its reach both via the newsletter which was produced on a quarterly basis and through the website.

	2008/09	Average per month	2009/10	Average per month	Increase or decrease on previous year
TOTAL MEMBERS MTL	224	18.7	237	19.8	Increase of 5.5%

### **PUBLIC RELATIONS WORK**

Public Relations work continues to be important as a way of raising awareness both of what it is like to suffer from infertility and of the services Infertility Network UK can provide and how it can help in the management of the illness.

Our work in this field continues to be both proactive and reactive to what is happening in the field of infertility.

### **SUMMARY OF PRESS RELEASES ISSUED APRIL 2009 TO MARCH 2010**

<b>DESCRIPTION</b>	<b>PRESS RELEASE</b>	<b>PRESS QUOTE/STATEMENT</b>	<b>TOTAL</b>
I N UK	10	33	43
I N UK Scotland	5	8	13
I N UK N Ireland	1	0	1
More to Life	1	1	2
NIAC	2	3	5
<b>TOTAL</b>	<b>19</b>	<b>45</b>	<b>64</b>

**SUMMARY OF MEDIA ACTIVITY  
APR 2009 TO MAR 2010**

<b>MONTH</b>	<b>NO OF MEDIA REQUESTS<sup>+</sup> (Main Media Requests)</b>	<b>NO OF INTERVIEWS DONE BY INUK STAFF* (Radio/TV)</b>
<b>APR</b>	<b>50</b>	<b>8</b>
<b>MAY</b>	<b>73</b>	<b>0</b>
<b>JUN</b>	<b>93</b>	<b>2</b>
<b>JUL</b>	<b>94</b>	<b>8</b>
<b>AUG</b>	<b>76</b>	<b>0</b>
<b>SEP</b>	<b>38</b>	<b>5</b>
<b>OCT</b>	<b>83</b>	<b>5</b>
<b>NOV</b>	<b>46</b>	<b>2</b>
<b>DEC</b>	<b>31</b>	<b>3</b>
<b>JAN</b>	<b>72</b>	<b>1</b>
<b>FEB</b>	<b>27</b>	<b>0</b>
<b>MAR</b>	<b>62</b>	<b>5</b>
<b>TOTAL</b>	<b>745</b>	<b>39</b>

**Financial Review**

As with the vast majority of charities, none of our income is guaranteed. It should also be borne in mind that infertility is often not seen as a priority for support. Against this difficult background, the Charity has continued to provide and develop the services we provide. The Chief Executive has kept a tight control over spending and has provided monthly management accounts and cash flow information to the Board of Trustees.

During the year the Trustees have kept the Business Plan under regular review.

The end of the year saw an excellent financial result based on strong financial management. Costs were contained within budget and income figures were exceeded.

**Principal funding sources**

The principal funding sources for the Charity are currently by way of grants and our corporate partnership scheme.

We are grateful to all our grant makers listed below:

- The Department of Health for England and Wales
- Eastern Health Board

- Scottish Executive Department of Health
- Merck Serono

We are equally grateful to our corporate partners who have supported us during the year:

- Ferring Pharmaceuticals
- MSD
- Merck Serono
- Casmed

### **Reserves Policy**

It is the policy of the Charity that unrestricted funds which have not been designated for specific use should be maintained at a level at least equivalent to between six and nine months expenditure. The Trustees considers that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the Charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

### **Plans for Future Periods**

The major objective is to maintain and increase our reserves for the future to an acceptable level and to rely less on project funding where possible. We have a number of fundraising plans for the coming financial years to help increase core funding, to allow the Charity to build on future plans more confidently, and to build up our reserves. The charity plans continuing the activities outlined above in the forthcoming years subject to receiving the necessary income with which to do so. It also plans to increase the activities, again subject to receiving the funding with which to do so.

The Board and staff of Infertility Network UK (INUK) prepared a 3 year business plan which has been in operation since September 2007. While centrally co-ordinated, it is a collaborative document and forms the basis of the workload planning for the next year.

This plan is action orientated and identifies specific actions to achieve the following objectives:

- to provide support to all those on their infertility journey and beyond;
- secure long term funding to guarantee the sustainability of the charity;
- raise our profile as the national infertility charity and increase awareness of infertility; and
- develop our membership base, including tiers and life membership options.

The Board of Trustees also recognizes the importance of More to Life and will work towards increasing knowledge of the group including making efforts to provide a dedicated website.

A new Business Plan is currently being drafted to come in to force from 2010.

### **Trustees' responsibilities in relation to the financial statements**

Company law requires the trustees to prepare financial statements that give a true and fair view of the state of affairs of the charity at the end of the financial year and of its surplus or deficit for the financial year. In doing so the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Make sound judgments and estimates that are reasonable and prudent; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enables them to ensure that the financial statements comply with the Companies Act 2006. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### **Reporting Accountants**

McPhersons CFG Limited were appointed Reporting Accountants to the company and a resolution proposing that they be re-appointed will be put to the Annual General Meeting.

On behalf of the Board of Trustees

Rachel Watson  
Trustee  
Dated: 25 September 2010

**THE INFERTILITY NETWORK (UK) LIMITED**  
**(A company limited by guarantee)**  
**CHARTERED ACCOUNTANTS' INDEPENDENT ASSURANCE REPORT ON THE**  
**UNAUDITED FINANCIAL STATEMENTS OF THE INFERTILITY NETWORK (UK)**  
**LIMITED**

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**To the Trustees of The Infertility Network (UK) Limited**

We have performed certain procedures in respect of the Company's unaudited financial statements for the year ended 31 March 2010 as set out on pages 13-20, made enquiries of the Company's trustees and assessed accounting policies adopted by the directors, in order to gather sufficient evidence for our conclusion in this report.

This report is made solely to the Company's trustees who are also its directors, as a body, in accordance with the terms of engagement letter. It has been released to the trustees on the basis that this report shall not be copied, referred to or disclosed, in whole (save for the trustees' own internal purposes or as may be required by law by a competent regulator) or in part, without our prior written consent. Our work has been undertaken so that we might state to the trustees those matters that we agreed to state to them in this report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Company and the Company's trustees as a body for our work, for this report or the conclusions we have formed.

**Respective responsibilities**

You have confirmed that you have met your duty as set out in the trustees' statement. You consider that the Company is exempt from the statutory requirement for an audit for the year. Our responsibility is to form and express an independent conclusion, based on the work carried out, to you on the financial statements.

**Scope**

We conducted our engagement in accordance with the Institute of Chartered Accountants in England & Wales Interim Technical Release AAF 03/06. Our work was based primarily upon enquiry, analytical procedures and assessing accounting policies in accordance with Generally Accepted Accounting Practice in the UK. If we considered it to be necessary, we also performed limited examination of evidence relevant to certain balances and disclosures in the financial statements where we became aware of matters that might indicate a risk of material misstatement in the financial statements.

The terms of our engagement exclude any requirement to carry out a comprehensive assessment of the risks of material misstatement, a consideration of fraud, laws, regulations and internal controls, and we have not done so. We are not required to, and we do not, express an audit opinion on these financial statements.

**Conclusion**

Based on our work, nothing has come to our attention to refute the directors' confirmation that in accordance with the Companies Act 2006 the financial statements give a true and fair view of the state of the Company's affairs as at 31 March 2010 and of its net income over expenditure for the year then ended and have been properly prepared in accordance with Generally Accepted Accounting Practice in the UK.

**McPhersons CFG Limited**

**Chartered accountants**

23 St Leonards Road  
Bexhill-on-Sea  
East Sussex  
TN40 1HH

**THE INFERTILITY NETWORK (UK) LIMITED**  
**(A COMPANY LIMITED BY GUARANTEE)**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**INCLUDING INCOME AND EXPENDITURE ACCOUNT**

**FOR THE YEAR ENDED 31 MARCH 2010**

	Notes	Unrestricted funds £	Restricted funds £	Total 2010 £	Total 2009 £
<b><u>Incoming resources from generated funds</u></b>					
Voluntary income	2	41,530	-	41,530	15,484
Activities for generating funds		119	-	119	865
Investment income	3	1,541	-	1,541	3,765
		<u>43,190</u>	<u>-</u>	<u>43,190</u>	<u>20,114</u>
Incoming resources from charitable activities	4	74,703	223,454	298,157	208,111
Other incoming resources	5	53,400	-	53,400	73,864
		<u>171,293</u>	<u>223,454</u>	<u>394,747</u>	<u>302,089</u>
<b><u>Resources expended</u></b>					
<b>Charitable activities</b>					
Direct Charitable expenditure		131,292	145,563	276,855	236,261
		<u>17,560</u>	<u>7,375</u>	<u>24,935</u>	<u>25,550</u>
Governance costs					
		<u>148,852</u>	<u>152,938</u>	<u>301,790</u>	<u>261,811</u>
<b>Net income for the year/ Net movement in funds</b>					
		22,441	70,516	92,957	40,278
Fund balances at 1 April 2009		131,904	14,027	145,931	105,653
		<u>154,345</u>	<u>84,543</u>	<u>238,888</u>	<u>145,931</u>

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.



**THE INFERTILITY NETWORK (UK) LIMITED**  
**(A COMPANY LIMITED BY GUARANTEE)**  
**BALANCE SHEET**

**AS AT 31 MARCH 2010**

	Notes	2010 £	£	2009 £	£
<b>Fixed assets</b>					
Tangible assets	8		3,267		2,175
<b>Current assets</b>					
Stocks		-		742	
Debtors	9	5,509		8,608	
Cash at bank and in hand		248,649		159,073	
		254,158		168,423	
<b>Creditors: amounts falling due within one year</b>	10	(18,537)		(24,667)	
<b>Net current assets</b>			235,621		143,756
<b>Total assets less current liabilities</b>			238,888		145,931
<b>Income funds</b>					
Restricted funds	11		84,543		14,027
Unrestricted funds			154,345		131,904
			238,888		145,931

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2010. No member of the company has deposited a notice, pursuant to section 476, requiring an audit of these accounts.

The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 of the Act and for preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and if its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

The accounts were approved by the Board on 25 September 2010

Rachel Watson  
**Trustee**

# THE INFERTILITY NETWORK (UK) LIMITED

## (A COMPANY LIMITED BY GUARANTEE)

### NOTES TO THE ACCOUNTS

*FOR THE YEAR ENDED 31 MARCH 2010*

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#### **1 Accounting policies**

##### **1.1 Basis of preparation**

The accounts have been prepared in accordance with applicable accounting standards, the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in March 2005 and the Companies Act 2006.

##### **1.2 Incoming resources**

Gifts in kind such as donated time are not accounted for. Any intangible income is treated as both a donation and an expense if the charity would otherwise have to purchase the donated facilities.

Grants received from government bodies and local authorities are apportioned over the period to which they relate.

Any deferred income will represent amounts received for future periods and is released to the profit and loss account in the period to which it relates.

Membership subscriptions and general donations are recognised on receipt.

All incoming resources are included in the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

##### **1.3 Resources expended**

Fundraising and publicity costs include general advertising and promotion of the charity and its objectives.

Governance costs include costs associated with the strategic as opposed to the day to day management of the charity's activities.

All expenditure is accounted for on an accruals basis.

A liability will arise when the charity is under an obligation to make a transfer of value to a third party. Where costs cannot be attributed to a particular heading they have been allocated on a basis consistent with the use of the resources.

##### **1.4 Tangible fixed assets and depreciation**

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Fixtures, fittings & equipment	20% per annum on a straight line basis
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##### **1.5 Stock**

Stock is valued at the lower of cost and net realisable value.

##### **1.6 Accumulated funds**

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the accounts.

**THE INFERTILITY NETWORK (UK) LIMITED**  
**(A COMPANY LIMITED BY GUARANTEE)**  
**NOTES TO THE ACCOUNTS (CONTINUED)**

**FOR THE YEAR ENDED 31 MARCH 2010**

**2 Voluntary income**

	<b>2010</b>	2009
	£	£
Donations and gifts	<b>41,530</b>	15,484

**3 Investment income**

	<b>2010</b>	2009
	£	£
Interest receivable	<b>1,541</b>	3,765

**4 Incoming resources from charitable activities**

	<b>Unrestricted</b>	<b>Restricted</b>	<b>Total</b>	Total
	<b>funds</b>	<b>funds</b>	<b>2010</b>	2009
	£	£	£	£
Fundraising income	<b>6,513</b>	-	<b>6,513</b>	7,108
Subscriptions	<b>31,839</b>	-	<b>31,839</b>	29,397
Grants receivable for charitable activities	<b>30,000</b>	<b>223,454</b>	<b>253,454</b>	144,000
Advertising income	<b>6,351</b>	-	<b>6,351</b>	8,962
National Infertility Day	-	-	-	18,644
	<b>74,703</b>	<b>223,454</b>	<b>298,157</b>	208,111

The unrestricted "Grants receivable for charitable activities" represents the Department of Health Core Grant received during the year.

**5 Other incoming resources**

	<b>2010</b>	2009
	£	£
Other income	<b>14,400</b>	7,923
Sponsorship	<b>39,000</b>	65,941
	<b>53,400</b>	<b>73,864</b>

**THE INFERTILITY NETWORK (UK) LIMITED**  
**(A COMPANY LIMITED BY GUARANTEE)**  
**NOTES TO THE ACCOUNTS (CONTINUED)**

**FOR THE YEAR ENDED 31 MARCH 2010**

**6 Total resources expended**

	Staff costs £	Other costs £	Total 2010 £	Total 2009 £
<b>Charitable activities</b>				
<u>Direct Charitable expenditure</u>				
Activities undertaken directly	144,952	131,903	276,855	236,261
<b>Governance costs</b>	9,633	15,302	24,935	25,550
	<u>154,585</u>	<u>147,205</u>	<u>301,790</u>	<u>261,811</u>

The cost of indemnity insurance to the charity in the period was £635 (2009: £708).

**7 Employees**

**Number of employees**

The average monthly number of employees during the year was:

	2010 Number	2009 Number
Average number of employees	<u>12</u>	<u>12</u>

**Employment costs**

	2010 £	2009 £
Wages and salaries	145,064	128,182
Social security costs	9,521	8,406
	<u>154,585</u>	<u>136,588</u>

There were no employees whose annual emoluments were £30,000 or more.

**THE INFERTILITY NETWORK (UK) LIMITED**  
**(A COMPANY LIMITED BY GUARANTEE)**  
**NOTES TO THE ACCOUNTS (CONTINUED)**

**FOR THE YEAR ENDED 31 MARCH 2010**

**8 Tangible fixed assets**

	<b>Fixtures, fittings &amp; equipment £</b>
<b>Cost</b>	
At 1 April 2009	18,251
Additions	2,524
<b>At 31 March 2010</b>	<b>20,775</b>
<b>Depreciation</b>	
At 1 April 2009	16,076
Charge for the year	1,432
<b>At 31 March 2010</b>	<b>17,508</b>
<b>Net book value</b>	
<b>At 31 March 2010</b>	<b>3,267</b>
At 31 March 2009	2,175

<b>9 Debtors</b>	<b>2010</b>	2009
	£	£
Trade debtors	1,617	6,121
Prepayments and accrued income	3,892	2,487
	<b>5,509</b>	8,608

<b>10 Creditors: amounts falling due within one year</b>	<b>2010</b>	2009
	£	£
Trade creditors	14,956	9,299
Accruals	3,481	2,968
Deferred income	100	12,400
	<b>18,537</b>	24,667

**THE INFERTILITY NETWORK (UK) LIMITED**  
**(A COMPANY LIMITED BY GUARANTEE)**  
**NOTES TO THE ACCOUNTS (CONTINUED)**

**FOR THE YEAR ENDED 31 MARCH 2010**

**11 Restricted funds**

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	<b>Balance at 1 April 2009</b>	<b>Movement in funds</b>		<b>Balance at 31 March 2010</b>
		<b>Incoming resources</b>	<b>Resources expended</b>	
	£	£	£	£
Dept of Health S64 Grant - Info. Technology in a Modern Age	44	-	(44)	-
Dept of Health S64 Grant - PCT Liaison Project	499	-	(499)	-
Dept of Health S64 Grant - Extended PCT Project	13,485	-	(11,145)	<b>2,340</b>
Dept of Health S64 Grant - Enabling Informed Choices	-	40,000	(26,727)	<b>13,272</b>
Merck Serono Regional Organiser London	-	12,000	(8,523)	<b>3,477</b>
Dept of Health S64 Grant - PCT Liaison Project	-	40,000	(35,318)	<b>4,682</b>
Eastern Health Board, N. Ireland	-	16,400	(16,400)	-
Scottish Executive S16B Core Grant	-	10,500	(10,500)	-
Scottish Executive HB	-	27,659	(7,248)	<b>20,411</b>
Merck Serono Regional Workshops for Commissioners	-	39,375	(10,637)	<b>28,738</b>
Merck Serono Commissioners Conference Workshop NI	-	5,000	(142)	<b>4,858</b>
Merck Serono N. Ireland	-	10,520	(3,755)	<b>6,765</b>
Department of Health Grant	-	22,000	(22,000)	-
	<u>14,027</u>	<u>223,454</u>	<u>(152,938)</u>	<u><b>84,543</b></u>

Dept of Health S64 Grant - An extension of the Primary Care Trust Liaison Project - To develop tool for PCTs to use to encourage standardised access criteria for IVF.

Dept of Health S64 Grant - Information Technology in a Modern Age Project - To improve the quality of our magazine and literature and improve the website.

Dept of Health S64 Grant - Primary Care Trust Liaison project 2006-2009 - To facilitate the sharing of good practice in implementation of the NICE Fertility Guideline across England.

Dept of Health S64 Grant - Enabling Informed Choices and Improving Wellbeing - Provision of written information for patients and health professionals of elective single embryo transfer and information packs on alternative parenting options and support.

**THE INFERTILITY NETWORK (UK) LIMITED**  
**(A COMPANY LIMITED BY GUARANTEE)**  
**NOTES TO THE ACCOUNTS (CONTINUED)**

**FOR THE YEAR ENDED 31 MARCH 2010**

**11 Restricted funds**

**(continued)**

Merck Serono Regional Organiser London - To employ a Regional Organiser for London and the South East to help patients and liaise with health professionals and commissioners in the region.

Dept of Health S64 Grant - PCT Liaison Project - To continue the project performed over the previous 3 financial years to liaise with the PCTs in England to encourage implementation of the NICE fertility guidelines and to aid the development of standardised access criteria.

Eastern Health Board, N.Ireland - Awarded to provide a confidential telephone helpline service, practical information services and support to local patient groups.

Scottish Executive S16B Core Grant - Received to assist with the cost of a Scotland Regional Organiser including salary plus all expenses of the job such as computer equipment, production of information and travel for staff and volunteers.

Scottish Executive Section 16B Project Grant - To work with Health Boards to bring about full implementation of recommendations for the provision of fertility services in Scotland and to produce Option Packs.

Merck Serono Regional Workshops for Commissioners - To run a series of workshops specifically for PCT commissioners.

Merck Serono Commissioners Conference Workshop NI - To organise and run a workshop for commissioners of fertility treatment in Northern Ireland.

Merck Serono N. Ireland - To extend the regional network in Northern Ireland.

Department of Health Grant - To organise a conference on London held on June 18th 2009 for PCT commissioners in England.

All of the above grants were received after successful application for funding from The Infertility Network (UK) Ltd.

All of the grants are restricted to expenditure as agreed with grant body during the application process.

**12 Analysis of net assets between funds**

	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Fund balances at 31 March 2010 are represented by:			
Tangible fixed assets	2,162	1,105	<b>3,267</b>
Current assets	170,720	83,438	<b>254,158</b>
Creditors: amounts falling due within one year	(18,537)	-	<b>(18,537)</b>
	<u>154,345</u>	<u>84,543</u>	<u><b>238,888</b></u>

# **THE INFERTILITY NETWORK (UK) LIMITED (A COMPANY LIMITED BY GUARANTEE) INDEPENDENT EXAMINER'S REPORT**

## **TO THE TRUSTEES OF THE INFERTILITY NETWORK (UK) LIMITED**

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We report on the accounts of the Charity for the year ended 31 March 2010, which are set out on pages 13 to 20.

### **Respective responsibilities of Trustees and examiner**

The Trustees, who are also the directors of The Infertility Network (UK) Limited for the purposes of company law, are responsible for the preparation of the accounts. The Trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993, the 1993 Act or under Regulation 10 (1)(a) to (c) of The Charities Accounts (Scotland) Regulations 2006 (the 2006 Accounts Regulations), and that an independent examination is needed. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination being a Chartered Accountants.

Having satisfied ourselves that the charity is not subject to audit under company law and is eligible for independent examination, it is our responsibility to:

- (i) examine the accounts under section 43 of the 1993 Act and section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 (the 2005 Act);
- (ii) to follow the procedures laid down in the general Directions given by the Charity Commission under section 43(7)(b) of the 1993 Act; and
- (iii) to state whether particular matters have come to our attention.

### **Basis of independent examiner's report**

Our examination was carried out in accordance with the general Directions given by the Charity Commission and is in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

In connection with our examination, no matter has come to our attention:

- (a) which gives us reasonable cause to believe that in any material respect the requirements:
  - (i) to keep accounting records in accordance with section 386 of the Companies Act 2006 and section 44(1)(a) of the 2005 Act; and
  - (ii) to prepare accounts which accord with the accounting records, comply with the accounting requirements of 396 of the Companies Act 2006 , section 44(1)(b) of the 2005 Act and Regulation 8 of the 2006 Accounts Regulations and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities;have not been met; or
- (b) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

### **McPhersons CFG Limited**

Chartered Accountants  
23 St Leonards Road  
Bexhill-on-Sea  
East Sussex  
TN40 1HH

Dated: 25 September 2010

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**THE INFERTILITY NETWORK (UK) LIMITED**  
**(A COMPANY LIMITED BY GUARANTEE)**  
**MANAGEMENT INFORMATION**  
**FOR THE YEAR ENDED 31 MARCH 2010**

**THE INFERTILITY NETWORK (UK) LIMITED**  
**(A COMPANY LIMITED BY GUARANTEE)**  
**DETAILED INCOME AND EXPENDITURE ACCOUNT**  
**FOR THE YEAR ENDED 31 MARCH 2010**

	<b>2010</b>		<b>2009</b>	
	£	£	£	£
<b>Restricted Income</b>				
Restricted grants	223,454		114,000	
<b>Unrestricted Income</b>		223,454		114,000
Voluntary income	41,530		15,484	
Unrestricted grants	687		-	
DOH Core grant	30,000		30,000	
Income from fundraising	6,513		7,108	
Subscriptions	31,152		29,397	
National Infertility Day	-		18,644	
Advertising income	6,351		8,962	
Net income from trading activities	119		865	
Other income	14,400		7,923	
Sponsorship	39,000		65,941	
		169,752		184,324
		393,206		298,324
<b>Administrative expenses</b>				
Direct charitable expenditure	276,855		236,261	
Governance	24,935		25,550	
		(301,790)		(261,811)
		91,416		49,815
<b>Other operating income</b>				
Unrestricted interest receivable	1,541		3,765	
		1,541		3,765
<b>Net surplus/(deficit) for the year</b>		92,957		40,278
<b>Transfer to designated funds</b>		-		-
<b>Net surplus/(deficit) for the year</b>		92,957		40,278

**THE INFERTILITY NETWORK (UK) LIMITED**  
**(A COMPANY LIMITED BY GUARANTEE)**  
**DETAILED INCOME AND EXPENDITURE ACCOUNT**  
**FOR THE YEAR ENDED 31 MARCH 2010**

	2010		2009	
	£	£	£	£
<b>Direct charitable expenditure</b>				
<b>Staff costs</b>				
Restricted DCE wages	79,219		44,960	
Unrestricted DCE wages	65,733		81,830	
		144,952		126,790
<b>Other costs</b>				
<b>Restricted</b>				
Rent	563		-	
Postage and stationery	6,988		5,768	
Advertising	1,450		-	
Telephone and fax	7,421		1,612	
Travelling	7,141		6,291	
Computer expenses	550		2,481	
Sundry expenses	132		246	
Depreciation	325		2,464	
Legal and professional	36,925		28,112	
IN UK Scotland expenses	106		-	
Subscriptions	20		-	
Fundraising & publicity - publications	2,966		17,583	
Insurance	785		100	
Bank charges	141		-	
Website development and running costs	37		2,000	
Small office equipment	794		-	
Loss on disposal of equipment	-		361	
		66,344		67,018
<b>Unrestricted</b>				
Rent	10,120		10,621	
Postage and stationery	1,443		2,918	
Telephone and fax	1,808		7,577	
Travelling	6,212		9,063	
Computer expenses	1,443		1,125	
Sundry expenses	440		786	
Depreciation	1,107		3,014	
Legal & professional	14,833		-	
IN UK Scotland expenses	319		-	
Subscriptions	999		437	
Fundraising & publicity - publications	15,389		1,958	
Insurance	581		1,318	
Bad debts	-		150	
Bank charges	528		842	
Website development and running costs	6,496		2,644	
Small office equipment	419		-	
The Fertility Show expenses	3,422		-	
		65,559		42,453
<b>Total direct charitable expenditure</b>		<b>276,855</b>		<b>236,261</b>

**THE INFERTILITY NETWORK (UK) LIMITED**  
**(A COMPANY LIMITED BY GUARANTEE)**  
**DETAILED INCOME AND EXPENDITURE ACCOUNT**  
**FOR THE YEAR ENDED 31 MARCH 2010**

	2010		2009	
	£	£	£	£
<b>Governance</b>				
<b>Staff costs</b>				
Restricted governance wages	6,813		5,359	
Unrestricted governance wages	2,820		4,439	
	<u>          </u>	9,633	<u>          </u>	9,798
<b>Other costs</b>				
<b>Restricted</b>				
Accountancy	562		2,450	
	<u>          </u>	562	<u>          </u>	2,450
<b>Unrestricted</b>				
Accountancy	1,719		-	
Bookkeeping	13,021		13,302	
	<u>          </u>	14,740	<u>          </u>	13,302
<b>Total governance</b>		<u>          </u>	<u>          </u>	<u>          </u>
		24,935		25,550